

INSTRUCTIONS TO SHERIFF – TEMPORARY/PERMANENT RESTRAINING ORDER

Please **PRINT** clearly. All sections of this form must be completed with information or N/A or Unknown.

Our normal hours of service are 8:00am to 3:00pm, Monday through Friday, and we observe all court holidays.

Person to be served:

Name : _____
Print First and Last

Home Address: _____ Phone: _____
Street Apt #/Ste.# City State ZIP

Employer Name: _____ Work hours: _____

Employer Address: _____ Phone: _____
Street Apt #/Ste.# City State ZIP

Other Address: _____ Phone: _____
Street Apt #/Ste.# City State ZIP

What is the relationship of other address to defendant (parents, friends, school, etc.)? _____

Which address is the best location for service between 8:00 am and 3:00 pm? Home Work Other

MUST BE COMPLETED:

Is this a MOVE OUT ORDER? Y / N	Is the defendant violent towards Peace Officers? Y / N
Does the defendant have weapons? Y / N	Is the defendant in jail? Y / N
Is there a firearms surrender order? 24 hrs 48 hrs Other:	

Physical Description of person being served:

Date of Birth: _____ Age: _____ Height: _____ Weight: _____ Gender: _____

Race: _____ Hair Color: _____ Eye Color: _____

Distinguishing marks, scars, or tattoos: _____

Vehicle Description (year, make, model, color, license number, etc.): _____

Date TRO Signed/Endorsed: _____ TRO expires on (Court Date/Time): _____ Dept: _____

Court Case Number: _____ Hearing Date only

Will he/she avoid service? Yes No Don't know

Additional Comments (weapons, vicious dogs, prior violence): _____

Information about you (must be plaintiff or attorney of record):

Name: _____ Home Phone: _____
Print First and Last

Address: _____ Work Phone: _____
Street Apt #/Ste# City State ZIP

E-Mail Address: _____

Your Signature: _____ Today's Date: _____

FOR CIVIL BUREAU USE ONLY

DOMESTIC VIOLENCE

- Notice of Court Hearing
- Request for DV TRO
- DV Attachment to Request for DV RO
- Description of Abuse
- Temporary Restraining Order
- How Can I Respond to a Req. for DV Res. Order?
- Blank Response
- POS by Mail
- Get Ready for the Court Hearing
- How Do I Turn In or Sell my Firearms
- Proof of Firearms turned in or Sold
- Gender-Inclusive Power & Control Wheel
- DV Resources in Sac County
- Attachment(s)
- DUUCCJEA [Complete / Blank]
- Exhibit(s)
- Income & Expense Dec. [Complete / Blank]
- Minute Order
- Notice of New Hearing and Order on Reissuance
- Order on Request to Continue Hearing
- Request to Continue Hearing (TRO)
- Order Re: DV or CH
- Parent-Child Relationship Declaration
- Request for Child Custody & Visitation Orders
- Order Child Custody & Visitation
- Request for Order: No Travel with Children
- Order: No Travel w/ Children
- Supervised Visitation Attachment

CIVIL HARASSMENT

- Notice of Court Hearing
- Request for CH Restraining Orders
- Temporary Restraining Order
- How Can I Respond to a Req. for CH Res. Order?
- Blank Response
- POS of Response by Mail
- Get Ready for the Court Hearing
- How Do I Turn In or Sell my Firearms?
- Proof of Firearms turned in or Sold
- Attachment(s)
- Attachment to Petition [...] Prohibiting Harassment
- Description of Abuse
- Exhibit(s)
- Minute Order
- Notice of New Hearing and Order on Reissuance
- Order Re: DV or CH
- Request to Continue Court Hearing and Reissue TRO

ELDER ABUSE

- Notice of Court Hearing
- Request for Elder or Dependent Adult Abuse RO
- Elder Abuse Packet Attachment
- Temporary Restraining Order
- How Can I Respond to a Req. for Elder or Dependent Adult Abuse Restraining Orders?
- Blank Response
- POS of Response by Mail
- How Do I Turn In or Sell my Firearms?
- Proof of Firearms Turned In or Sold
- Attachment(s)
- Exhibit(s)
- Notice of New Hearing and Order on Reissuance
- Request to Continue Court Hearing and Reissue TRO